



Livestock Auctions

User Manual

Administrator Bidding



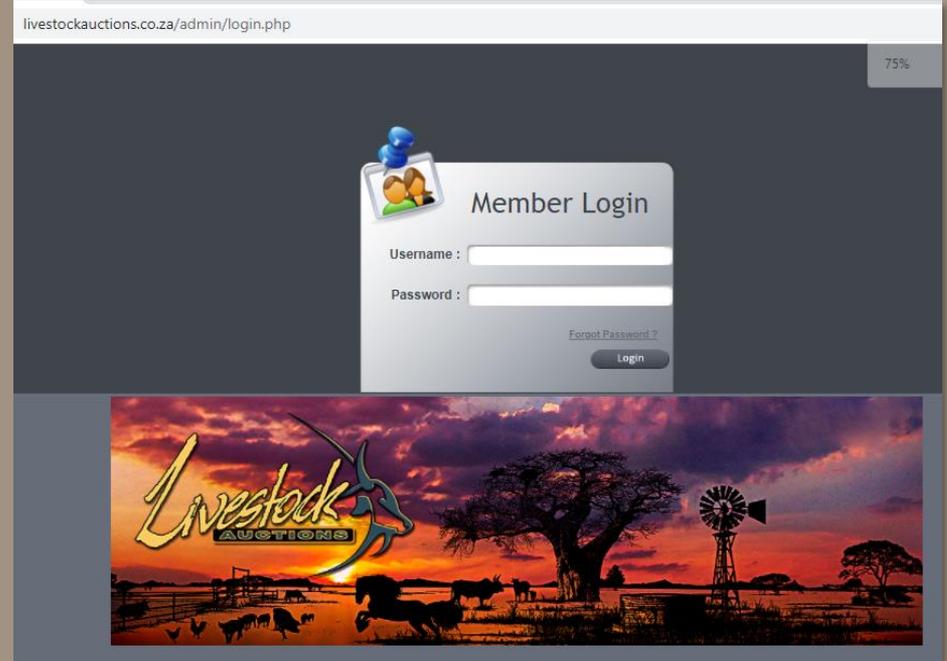
Contents

Live Webcast Administrator Bidding

01 Login	<u>1</u>
02 How to Activate New Users	<u>3</u>
03 How to Navigate Live Webcast Auction Management	<u>10</u>
04 Export Catalogue	<u>16</u>
05 Export Auction Details	<u>18</u>
06 Load Advertisements / Banners	<u>21</u>
07 Load Live Video Streaming	<u>23</u>
08 Auction Day Activities	<u>24</u>

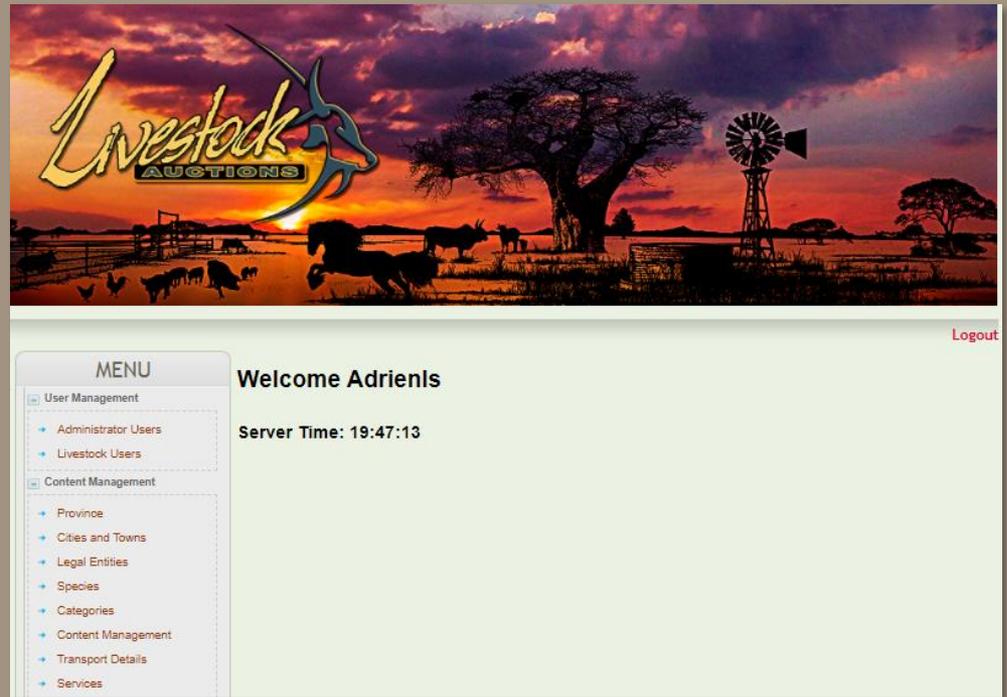


01 Login



01 Login

- URL: <http://www.livestockauctions.co.za/admin/login.php>
- Enter your username and password



01 Login

- Click on **My Profile**.
- Your profile page will open.



02 How to Activate New Users



A screenshot of a web application interface. On the left, there is a "MENU" section with a grey header. Below the header, there is a "User Management" option with a minus sign icon. Underneath "User Management", there are two sub-options: "Administrator Users" and "Livestock Users", both with right-pointing arrow icons. On the right side of the interface, there is a large white area with the text "Welcome Adrienls" in bold black font, and below it, "Server Time: 19:47:45" in bold black font.

02 How to Activate New Users

- User Management – Livestock Users
- All with grey status – Inactive
- All with green status – Active



View Livestock Dealers GO Back

ID	Name	Company Name	Company Type	Livestock	Transport	Send Mail	Status	Delete
1798	Nicolene Phaho	Nicolene Phaho	Individual			Compose		
1797	Shana Whitelegge	Thabiso Kolobe	Partnership			Compose		
1796	Kevin Mayinga	The VUSITOUR ORGANISATION	Company			Compose		
1795	Juan Visser	Juan Auctions	Individual			Compose		
1794	Tinus Botha	Tinus Botha	Individual			Compose		
1793	Sithabile Nombika	Sithabile	Individual			Compose		
1792	Dithabaneng Mathaba	Charles Mathaba	Individual			Compose		
1791	Reino Du Toit	Reino	Individual			Compose		

02 How to Activate New Users

- Before activation ensure that user has completed all the necessary fields.
- Click on the **User**.



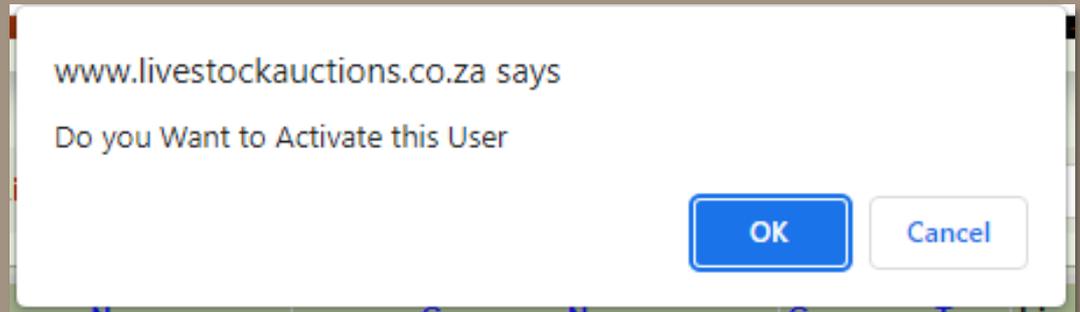
Tinus Botha Details Back

Personal Details	Company Details
First Name : Tinus	Company Type : Individual
Last Name : Botha	Company Name : Tinus Botha
Email : tinus80@icloud.com	Registration Number :
Address: 53 wenden Ave brakpan	VAT Number :
City : Brakpan	Postal Address : 53 wenden Ave brakpan
State : Gauteng	Physical Address : 53 wenden Ave brakpan
Mobile : 0827699249	
Telephone :	
ID Number : 8009185132084	
Passport : 0	
Created On : 2022-01-16 17:01:30	
Status : Inactive	

Reset Password
Username : 8009185132084
New Password : <input type="text" value="J2abGCyP"/>
<input type="button" value="Update Password"/> <input type="button" value="Update & Send Mail"/>

02 How to Activate New Users

- Check that most of the information is completed



02 How to Activate New Users

- Click on **Back** when satisfied that user can be activated.
- Click on Status and then Click on **OK**.



Add Agent to User Back

User Name : Juan Visser

Agent Name : ▼

- Select
- Amanda Du Toit

02 How to Activate New Users

- Select the **Agent** that assisted the client



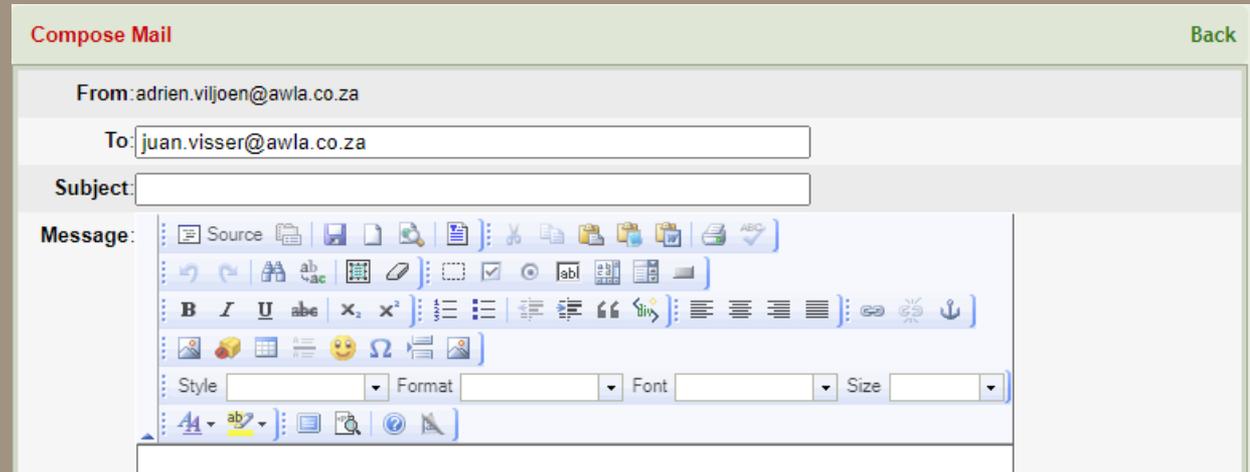
View Livestock Dealers

Dealer Status Changed Successfully

ID	Name	Company Name	Company Type	Livestock	Transport	Send Mail	Status	Delete
1798	Nicolene Phaho	Nicolene Phaho	Individual			Compose		
1797	Shana Whitelegge	Thabiso Kolobe	Partnership			Compose		
1796	Kevin Mayinga	The VUSITOUR ORGANISATION	Company			Compose		
1795	Juan Visser	Juan Auctions	Individual			Compose		
1794	Tinus Botha	Tinus Botha	Individual			Compose		
1793	Sithabile Nombika	Sithabile	Individual			Compose		
1792	Dithabaneng Mathaba	Charles Mathaba	Individual			Compose		
1791	Reino Du Toit	Reino	Individual			Compose		

02 How to Activate New Users

- User is Activated



02 How to Activate New Users

- Click on **Compose Email** and sent the newly Activated client an email that welcomes him to the website and give instructions on how to participate in the auction and main pointers of where to access what on the website. (See User Manual for General Website Guidelines).



03 How to Navigate Live Webcast Auction Management



- [-] Live Webcast Auction Management
 - Register Live Webcast Auction
 - List Live Webcast Auctions
 - Information For Buyers Live Webcast Auctions
 - Live Webcast Auction Lots
 - Closed Live Webcast Auctions
 - Removed Live Webcast Auctions
 - View Transaction Reports
 - Archive Live Webcast Auction Images
 - Clear Temporary Tables
 - Live Webcast Sellers
 - Export Catalogue
 - Export Auction Details
 - Export Print Catalogue

03 How to Navigate Live Webcast Auction Management

- Go to Live Webcast Auction Management
- Information for Buyers Live Webcast Auctions
 - To Activate buyers to participate in the Auction
- Export Catalogue - Print PDF Catalogue for printing
- Export Auction Details
 - Export details into Excel to create a Vendue Roll, do animal count check or detail and information correctness
- Export Print Catalogue
 - For printing from front end if user prefers to print at home



Information for Buyers Back

Auction Name

- Select
- test 22 Oct 2021
- tesr
- User Manual
- Testing Standard SingleSpec

03 How to Navigate Live Webcast Auction Management

- How to Activate Auction Participants – Information for Buyers - Select the Auction and **Submit**.
- All participants for the auction will appear.



Information for Buyers Back

Auction Name:

Open Registration Date:

Close Registration Date:

Lock Registration:

Name	Status	Bid No	Value Allocated	Check All
Chere Du Toit	<input type="text" value="Pending"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Adrien Viljoen	<input type="text" value="Pending"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Adrien Jacobs	<input type="text" value="Pending"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>

Print Report

03 How to Navigate Live Webcast Auction Management

- Change Status to
 - Pending, leave on pending if you are not sure if the user should be activated.
 - Active, to enable a user to bid.
 - Inactive, to block a user from participating in the auction.



Information for Buyers Back

Auction Name:

Open Registration Date:

Close Registration Date:

Lock Registration:

Name	Status	Bid No	Value Allocated	Check All
Chere Du Toit	<input type="text" value="Pending"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Adrien Viljoen	<input type="text" value="Pending"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Adrien Jacobs	<input type="text" value="Pending"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>

Print Report

03 How to Navigate Live Webcast Auction Management

- Allocate a **Bid No**. Always have a different sequence of number between venue clients and online clients. This will help the auctioneer to determine whether a sale is done in house or online. Venue clients 00 – 99 and online clients 100+.



Information for Buyers Back

Auction Name:

Open Registration Date:

Close Registration Date:

Lock Registration:

Name	Status	Bid No	Value Allocated	Check All
Chere Du Toit	Active ▾	50	R1 000 000	<input type="checkbox"/>
Adrien Vlijoen	Active ▾	51	R1 000 000	<input type="checkbox"/>
Adrien Jacobs	Active ▾	52	R1 000 000	<input type="checkbox"/>

Print Report: ▾ ▾

03 How to Navigate Live Webcast Auction Management

- Allocate a **Value**. This Value is the total value that you allow a user to bid for. Once the Value is reached, the Buyer won't be able to bid further. With unlimited Values, use R1 000 000.
- Submit and SMS or Email the client that he is activated for bidding.



Auction Name: Testing Standard SingleSpec [Submit]

Open Registration Date: 2021-10-21 13:55:55 [Calendar]

Close Registration Date: 2022-10-21 15:55:57 [Calendar]

Lock Registration:

[Update]

Name	Status	Bid No	Value Allocated	Check All
Chere Du Toit	Active	50	R1 000 000	<input checked="" type="checkbox"/>
Adrien Viljoen	Active	51	R1 000 000	<input checked="" type="checkbox"/>
Adrien Jacobs	Active	52	R1 000 000	<input checked="" type="checkbox"/>

[Submit] [Email] [SMS]

Print Report: [All] [All] [Print Preview] [Send mail]

Registration details of Adrien Jacobs

[Back]

Bid Number : 52
Buyer Status : Active
First Name : Adrien
Surname : Jacobs
Email : adrien.viljoen@yahoo.com
Address : P.O. Box 4313 Modimolle 0510
Province : Limpopo
City : Modimolle
Mobile : 0827127721
Telephone : +27 082 7127721
ID Number : 8506070046089
OR
Passport : Not available
Company Type : Individual
Company Name : Adrien Jacobs
Registration Number :
VAT Number :
Postal Address : P.O. Box 4313 Modimolle 0510

Compose Mail

From : chere.dutoit@livestockauctions.co.za

To : chere.dutoit@livestockauctions.co.za, adrien.viljoen@yahoo.com, adrien.viljoen@avla.co.za

Subject :

[Rich text editor toolbar]

Compose Buyers SMS

Selected Numbers: 3

Other Numbers: [Input] (Exp. 0711234567,0811234567)

Message: [Text area]

[submit]

03 How to Navigate Live Webcast Auction Management

- Print or Email the report for the Registration personnel so that they can allocate Online User on the Bidding System.



04 Export Catalogue



Export Auction Catalogue Back

Auction Name

Boma Catalogue All Exclude Sublots

Upload PDF Header No file chosen

Select Lots

Hold the control (ctrl) button to select multiple options

Upload PDF Footer No file chosen

Export Type

Catalogue Type

04 Export Catalogue

- Select the Auction and all the lots for the auction will display.



Export Auction Catalogue

Back

Auction Name

User Manual Lot Activation TA

Boma Catalogue All Exclude Sublots

Upload PDF Header

Choose File No file chosen

Select Lots

Lot 001

Hold the control (ctrl) button to select multiple options

Upload PDF Footer

Choose File No file chosen

PDF

Exotic Template Catalogue

Download



04 Export Catalogue

- Select All to display the lots.
- You can select all lots by holding Shift in and click first and last lots or CTRL and select some lots.
- Export by PDF to create a printable PDF file.
- Select the Auction Template that you want to use.
- Download and Save



05 Export Auction Details



Export Auction Details

Back

Auction Name	Select ▼
Type	Select ▼
Export Type	Select ▼
<input type="button" value="Download"/>	

05 Export Auction Details

- Select the Auction Name.
- Select All Lots or Per Seller to only export the selected data.
- Export by PDF or Excel.
- Download.



Export Auction Details Back

Auction Name:

Type:

Export Type:

A screenshot of the application interface. On the left is a "MENU" sidebar with options: User Management (Administrator Users, Livestock Users), Content Management (Province, Cities and Towns, Legal Entities, Snatches). On the right is the "Export Auction Details" form, identical to the one above. At the bottom, a taskbar shows "liveWebCatalogue (2).xls" and "Transfer (3).zip".

A Microsoft Excel warning dialog box. It contains a yellow warning triangle icon and the text: "The file format and extension of 'liveWebCatalogue (2).xls' don't match. The file could be corrupted or unsafe. Unless you trust its source, don't open it. Do you want to open it anyway?". There are three buttons: "Yes", "No", and "Help".

05 Export Auction Details

- When export in Excel
- Override Excel error and select Yes



Lot #	Specie Description	# of Males	# of Females	# Total	Seller	Area
1	Cattle - Guernsey, Cattle - Red Poll	2	1	3	African Wildlife Auctions	Aganang
001 - 1	Cattle - Guernsey	1	1	2	African Wildlife Auctions	Aganang
001 - 2	Cattle - Red Poll	1	0	1	African Wildlife Auctions	Aganang
2	Cattle - Holstein Friesland	5	0	5	African Wildlife Auctions	Alldays
3	Cattle - Brahman	0	4	4	African Wildlife Auctions	Alberton

Lot #	Specie Description	M	F	T	Seller	Area	Province
1	Cattle - Guernsey, Cattle - Red Poll	2	1	3	African Wildlife Auctions	Aganang	Limpopo
001 - 1	Cattle - Guernsey	1	1	2	African Wildlife Auctions	Aganang	Limpopo 1
001 - 2	Cattle - Red Poll	1	0	1	African Wildlife Auctions	Aganang	Limpopo 1
2	Cattle - Holstein Friesland	5	0	5	African Wildlife Auctions	Alldays	Limpopo 56
3	Cattle - Brahman	0	4	4	African Wildlife Auctions	Alberton	Gauteng
		9	6	15			

05 Export Auction Details

- Sort data according to your needs.



06 Load Advertisements / Banners



Edit Ads Back

Position : TV Screen Branding ▼

Auction Name : Testing Standard SingleSpec ▼

Upload Image : No file chosen (Dimensions: 508*152)



Status : Yes ▼

06 Load Advertisements / Banners

- Don't change the Position – TV Screen Branding.
- Upload image – As changed with date of auction.
- URL – link to auction or catalogue.
- Description – anything can be added for additional display.
- Leave Status as Yes and **Submit** .



Driven By: **Asset Auctions SA** **Awa** **Awa** **Livestock Auctions**

02 July 2022

Live & Online **ASSET AUCTION**

CURRENT LOT INFORMATION			
LOT NUMBER:	001		
SPECIES:	Cattle - Guernsey, Cattle		
SELLER:	African Wildlife Auctions		
QUANTITIES:	M 2	F 1	Σ 3

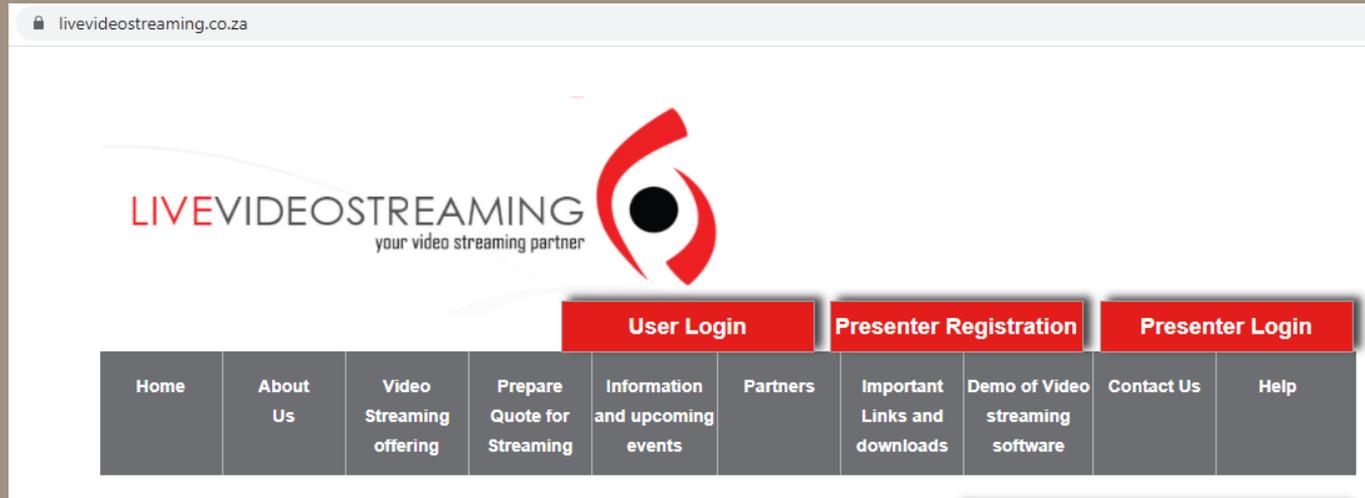
PHOTO OF ANIMAL ON AUCTION	LIVE OR ONLINE: CURRENT HIGHEST BID
	<p>RAND PER KILOGRAM R 0.02</p> <p>R 4.00 per kg</p>
	<p>Live Auction Only: CURRENT HIGHEST BID R 4.00 per kg</p> <p>Online Auction Only: CURRENT HIGHEST BID R 27.00 per kg</p>
	<p>Seller of Lot: Awa AFRICAN WILDLIFE AUCTIONS</p> <p>INCREMENT VALUE: R 0.02</p> <p>NEXT BID: R 4.02</p>

06 Load Advertisements / Banners

- TV Screen Branding is for display on the TV Screen Top Left.



07 Load Live Video Streaming



07 Load Live Video Streaming

- Livestock Auctions will load the Video Streaming for each auction
- Ensure that they receive the auction details 72hours prior to auction
- Information required:
 - Auction name
 - Auction date and time
 - Auction venue



08 Auction Day Activities



List of Live Webcast Auction Registration

- [-] Live Webcast Auction Management
 - Register Live Webcast Auction
 - List Live Webcast Auctions
 - Information For Buyers Live Webcast Auctions
 - Live Webcast Auction Lots
 - Closed Live Webcast Auctions
 - Removed Live Webcast Auctions
 - View Transaction Reports
 - Archive Live Webcast Auction Images
 - Clear Temporary Tables
 - Live Webcast Sellers
 - Export Catalogue
 - Export Auction Details
 - Export Print Catalogue

Auction Name	Auction Date	Go To Live Auction	Edit	View	Delete	Status
App test 14/06	2022-06-15 01:30:00	Admin Screen Tv Screen Vendor Management				
Testing 16 June 2022	2022-06-18 11:00:00	Admin Screen Tv Screen Vendor Management				
Final Testing 02 June 2022	2022-06-22 01:00:00	Admin Screen Tv Screen Vendor Management				
Vendor Management	2022-06-22 21:00:45	Admin Screen <u>Tv Screen</u> Vendor Management				

08 Auction Day Activities

- Before the start of the auction open the Admin Screen, it will automatically open in a new window.
- When the Administrator is not choosing an user to run the TV Screen, then he can open it now.
- Open the Auctioneer Screen and TV Screen through the user profile.
- The Vendor Management will be opened by another Admi User on their own profile.



CHAT LIVE VIDEO STREAMING OF AUCTION

Photo Streaming Video Clip Family Tree

CHAT PHOTO OF ANIMAL ON AUCTION

BIDDING DETAILS ON LOT per(kg)

Bidding Details	Price/KG	Bidding Amount
<input type="text"/>	X	<input type="text"/>
<input type="text"/>	X	<input type="text"/>
<input type="text"/>	X	<input type="text"/>
<input type="text"/>	X	<input type="text"/>
<input type="text"/>	X	<input type="text"/>
SUBMIT	0.00	R0.00

Interval Value QUICK BID Value of Next Bid

R0.01	R0.20	R1.50	Edit Bid
R0.02	R0.25	R2.00	Re-Open
R0.05	R0.50	R2.50	Auction List
R0.10	R1.00	R10.00	Consolidate

BIDDING INCREMENT R2.00 Image

GOING ONCE GOING TWICE CLOSE BID

Confirm Sale Decline Sale LAST SOLD LOT

WEIGHT BASIS Per Kg TOTAL WEIGHT:

WEIGHT PRINCIPLE Estimate 1200

08 Auction Day Activities

- Apart from submit bids that is placed into hall and checking that online bidders don't make bidding mistakes, the Administrator can change the Principle of Bidding prior to the start of each lot.
- He can change between per unit, per lot or per kg as the Weight basis of sale.



BIDDING DETAILS ON LOT per(kg)

Bidding Details	Price/KG	Bidding Amount
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

0.00 R0.00

Interval Value	QUICK BID	Value of Next Bid
<input type="button" value="R0.01"/>	<input type="button" value="R0.20"/>	<input type="button" value="R1.50"/>
<input type="button" value="R0.02"/>	<input type="button" value="R0.25"/>	<input type="button" value="R2.00"/>
<input type="button" value="R0.05"/>	<input type="button" value="R0.50"/>	<input type="button" value="R2.50"/>
<input type="button" value="R0.10"/>	<input type="button" value="R1.00"/>	<input type="button" value="R10.00"/>

BIDDING INCREMENT

WEIGHT BASIS **TOTAL WEIGHT:**

WEIGHT PRINCIPLE **1200**

BIDDING DETAILS ON LOT per(unit)

Name of Bidder	Bidding Amount
<input type="text"/>	<input type="text"/>

R0

Interval Value	QUICK BID	Value of Next Bid
<input type="button" value="R25"/>	<input type="button" value="R250"/>	<input type="button" value="R2 500"/>
<input type="button" value="R50"/>	<input type="button" value="R500"/>	<input type="button" value="R5 000"/>
<input type="button" value="R100"/>	<input type="button" value="R1 000"/>	<input type="button" value="R10 000"/>
<input type="button" value="R200"/>	<input type="button" value="R2 000"/>	<input type="button" value="R25 000"/>

BIDDING INCREMENT

WEIGHT BASIS **TOTAL WEIGHT:**

WEIGHT PRINCIPLE **0**

08 Auction Day Activities

- When changing the Weight Principle from Per KG (pre loaded) to Per Unit changes the screen a bid.
- Per KG and Per Unit/Lot has different set of quick bid values.
- When changing between per unit/lot, the opening value will still appear but between per kg and unit/lot the opening value will not be calculated as the increment values are totally different.



Interval Value	QUICK BID	Value of Next Bid
R25	R250	R2 500
R50	R500	R5 000
R100	R1 000	R10 000
R200	R2 000	R25 000
BIDDING INCREMENT: R250		Image
GOING ONCE	GOING TWICE	LAST SOLD
Confirm Sale	Decline Sale	LAST SOLD

BIDDING DETAILS ON LOT		per(lot)
Name of Bidder		Bidding Amount
Vendor Management	X	R500
	X	
	X	
	X	
		R500
SUBMIT		
Interval Value	QUICK BID	Value of Next Bid
R25	R250	R2 500
R50	R500	R5 000
R100	R1 000	R10 000
R200	R2 000	R25 000
BIDDING INCREMENT: R250		Image
GOING ONCE	GOING TWICE	CLOSE BID
Confirm Sale	Decline Sale	LAST SOLD
WEIGHT BASIS: Per Lot	TOTAL WEIGHT: 0	
WEIGHT PRINCIPLE: ACTUAL		

08 Auction Day Activities

- This lot was loaded per Lot, therefore there is an opening bid value and the increment are set.
- At any time the Administrator can change the Bidding Increment.
- Another function on the Admin Bidding page is the selection of what should display on the TV Screen. There is 3 options: Live **Streaming**, **Image** of Lot, **Video** Clip loaded for Lot.
- With the close of each lot the display on the TV Screen defaults back to **Image**.



BIDDING DETAILS ON LOT		per(lot)
Name of Bidder		Bidding Amount
Jacobs Jacobs	X	R1 500
Vendor Management	X	R1 250
Jacobs Jacobs	X	R1 000
Vendor Management	X	R750
R250	SUBMIT	R1 750
Interval Value	QUICK BID	Value of Next Bid
R25	R250	R2 500
R50	R500	R5 000
R100	R1 000	R10 000
R200	R2 000	R25 000
BIDDING INCREMENT		Image
R250		
GOING ONCE	GOING TWICE	CLOSE BID
Confirm Sale	Decline Sale	LAST SOLD LOT
WEIGHT BASIS	Per Lot	TOTAL WEIGHT:
WEIGHT PRINCIPLE	ACTUAL	0

08 Auction Day Activities

- Now the bidding can start between floor and online.
- All floor bids will be inserted by the Administrator and all online bids will automatically appear in the Bidding Details.



www.livestockauctions.co.za says

Are you sure to delete this bid.

OK

Cancel

BIDDING DETAILS ON LOT		per(lot)
Name of Bidder		Bidding Amount
Jacobs Jacobs	X	R1 750
Jacobs Jacobs	X	R1 500
Vendor Management	X	R1 250
Jacobs Jacobs	X	R1 000
R250	SUBMIT	R2 000

Interval Value	QUICK BID	Value of Next Bid
R25	R250	R2 500
R50	R500	R5 000
R100	R1 000	R10 000
R200	R2 000	R25 000

BIDDING INCREMENT: R250

GOING ONCE | GOING TWICE | CLOSE BID

Confirm Sale | Decline Sale | LAST SOLD | LOT

BIDDING DETAILS ON LOT		per(lot)
Name of Bidder		Bidding Amount
Jacobs Jacobs	X	R1 750
Vendor Management	X	R1 250
Jacobs Jacobs	X	R1 000
Vendor Management	X	R750
R250	SUBMIT	R2 000

Interval Value	QUICK BID	Value of Next Bid
R25	R250	R2 500
R50	R500	R5 000
R100	R1 000	R10 000
R200	R2 000	R25 000

BIDDING INCREMENT: R250

GOING ONCE | GOING TWICE | CLOSE BID

Confirm Sale | Decline Sale | LAST SOLD | LOT

08 Auction Day Activities

- Many times, online bidders bid against themselves due to slow signal.
- The Administrator can delete double bids by clicking on the cross next to the specific bid.
- The system will ask the Administrator if he is sure to delete the bid. On selecting OK the User will receive a notification that his bid was deleted.



www.livestockauctions.co.za says

Are you sure to delete this bid.

OK

Cancel

BIDDING DETAILS ON LOT		per(lot)	
Name of Bidder		Bidding Amount	
Jacobs Jacobs	X	R1 750	
Jacobs Jacobs	X	R1 500	
Vendor Management	X	R1 250	
Jacobs Jacobs	X	R1 000	
<input type="text" value="R250"/>	<input type="button" value="SUBMIT"/>	<input type="text" value="R2 000"/>	

Interval Value	QUICK BID	Value of Next Bid	
R25	<input type="button" value="R250"/>	<input type="button" value="R2 500"/>	<input type="button" value="Edit Bid"/>
R50	<input type="button" value="R500"/>	<input type="button" value="R5 000"/>	<input type="button" value="Re-Open"/>
R100	<input type="button" value="R1 000"/>	<input type="button" value="R10 000"/>	<input type="button" value="Auction List"/>
R200	<input type="button" value="R2 000"/>	<input type="button" value="R25 000"/>	<input type="button" value="Consolidate"/>

BIDDING INCREMENT

BIDDING DETAILS ON LOT		per(lot)	
Name of Bidder		Bidding Amount	
Jacobs Jacobs	X	R1 750	
Vendor Management	X	R1 250	
Jacobs Jacobs	X	R1 000	
Vendor Management	X	R750	
<input type="text" value="R250"/>	<input type="button" value="SUBMIT"/>	<input type="text" value="R2 000"/>	

Interval Value	QUICK BID	Value of Next Bid	
R25	<input type="button" value="R250"/>	<input type="button" value="R2 500"/>	<input type="button" value="Edit Bid"/>
R50	<input type="button" value="R500"/>	<input type="button" value="R5 000"/>	<input type="button" value="Re-Open"/>
R100	<input type="button" value="R1 000"/>	<input type="button" value="R10 000"/>	<input type="button" value="Auction List"/>
R200	<input type="button" value="R2 000"/>	<input type="button" value="R25 000"/>	<input type="button" value="Consolidate"/>

BIDDING INCREMENT

08 Auction Day Activities

- Alternatively to deleting a Bid the Administrator can override the current Bid placed by Online Bidders. This will mostly be used when Online Bidders bid out of interval sequence. Thus making the task of the Auctioneer a bid difficult.
- Click on **Open Bid**, insert the new amount in the text field left of Submit and click **Submit**.

CHAT **LIVE VIDEO STREAMING OF AUCTION**

Going Once R1 750

Photo Streaming Video Clip Family Tree

BIDDING DETAILS ON LOT **per(lot)**

Name of Bidder		Bidding Amount
Jacobs Jacobs	X	R1 750
Vendor Management	X	R1 250
Jacobs Jacobs	X	R1 000
Vendor Management	X	R750
R250	SUBMIT	R2 000

Interval Value	QUICK BID	Value of Next Bid
R25	R250	R2 500
R50	R500	R5 000
R100	R1 000	R10 000
R200	R2 000	R25 000

BIDDING INCREMENT **R250** **Image**

GOING ONCE GOING TWICE CLOSE BID

Confirm Sale Decline Sale LAST SOLD LOT

08 Auction Day Activities

- When the Auctioneer is closing a lot, the Administrator will indicate
 - Going Once Bids can still be placed
 - Going Twice Bids can still be placed
 - Bid Close Bidding is closed

CHAT **LIVE VIDEO STREAMING OF AUCTION**

Going Once R1 750

BIDDING DETAILS ON LOT **per(lot)**

Name of Bidder		Bidding Amount
Jacobs Jacobs	<input type="button" value="X"/>	R1 750
Vendor Management	<input type="button" value="X"/>	R1 250
Jacobs Jacobs	<input type="button" value="X"/>	R1 000
Vendor Management	<input type="button" value="X"/>	R750
<input type="text" value="R250"/>	<input type="button" value="SUBMIT"/>	<input type="text" value="R2 000"/>

Interval Value	QUICK BID	Value of Next Bid
<input type="button" value="R25"/>	<input type="button" value="R250"/>	<input type="button" value="R2 500"/> <input type="button" value="Edit Bid"/>
<input type="button" value="R50"/>	<input type="button" value="R500"/>	<input type="button" value="R5 000"/> <input type="button" value="Re-Open"/>
<input type="button" value="R100"/>	<input type="button" value="R1 000"/>	<input type="button" value="R10 000"/> <input type="button" value="Auction List"/>
<input type="button" value="R200"/>	<input type="button" value="R2 000"/>	<input type="button" value="R25 000"/> <input type="button" value="Consolidate"/>

BIDDING INCREMENT

08 Auction Day Activities

- This is both for Floor and Online bidders to know that the lot is busy closing.
- Upon Close Bid the Administrator can now Confirm Sale or Decline Sale.
- When the Sale is Confirmed, the lot will appear as sold with the value, if the Sale is Declined then it will appear as a Not Sold with no indication of what the highest value was.

CHAT **LIVE VIDEO STREAMING OF AUCTION**

Going Once R1 750

Photo Streaming Video Clip Family Tree

BIDDING DETAILS ON LOT **per(lot)**

Name of Bidder		Bidding Amount
Jacobs Jacobs	X	R1 750
Vendor Management	X	R1 250
Jacobs Jacobs	X	R1 000
Vendor Management	X	R750
R250	SUBMIT	R2 000

Interval Value **QUICK BID** Value of Next Bid

R25	R250	R2 500	Edit Bid
R50	R500	R5 000	Re-Open
R100	R1 000	R10 000	Auction List
R200	R2 000	R25 000	Consolidate

BIDDING INCREMENT **R250** Image

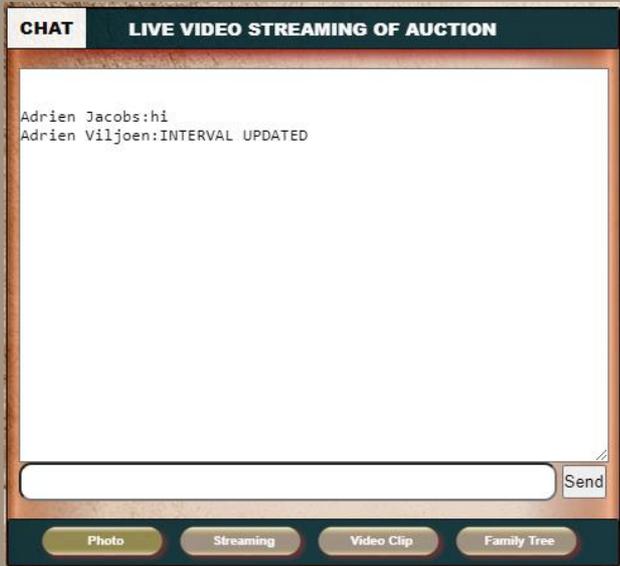
GOING ONCE GOING TWICE CLOSE BID

Confirm Sale Decline Sale LAST SOLD LOT

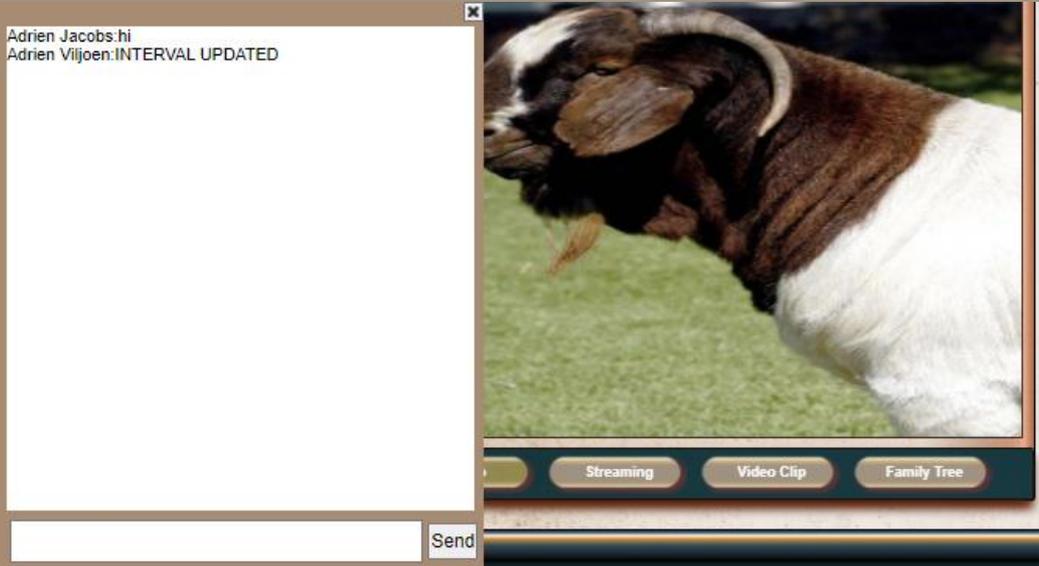
08 Auction Day Activities

- The Confirm or Decline is very important for online bidders. Online bidders have a Basket Function where they can keep track of what lots they purchase. With a Decline sale, the lot will not be allocated to anyone.

Administrator Chat



User Chat



08 Auction Day Activities

- Administrator can chat to online users to give information that might influence their bidding that is not listed in the Catalogue. This will mainly be handled by the Vendor Management User but Admin can chat as well.



Interval Value	QUICK BID	Value of Next Bid	
R25	R250	R2 500	Edit Bid
R50	R500	R5 000	Re-Open
R100	R1 000	R10 000	Auction List
R200	R2 000	R25 000	Consolidate
BIDDING INCREMENT		R250	Image
GOING ONCE	GOING TWICE	CLOSE BID	
Confirm Sale	Decline Sale	LAST SOLD	LOT 002

08 Auction Day Activities

- As at any auction a dispute can arise that would lead to a lot being re-opened and re-selling.
- Do not Confirm nor Decline Sale of the current lot, only Close the Bidding.
- Click on **Re-open**.



Interval Value	QUICK BID	Value of Next Bid	
R25	R250	R2 500	Edit Bid
R50	R500	R5 000	Re-Open
R100	R1 000	R10 000	Auction List
R200	R2 000	R25 000	Consolidate
BIDDING INCREMENT		R250	Image
GOING ONCE	GOING TWICE	CLOSE BID	
Confirm Sale	Decline Sale	LAST SOLD	LOT 002

08 Auction Day Activities

- As at any auction a dispute can arise that would lead to a lot being re-opened and re-selling.
- Do not Confirm nor Decline Sale of the current lot, only Close the Bidding.
- Click on **Re-open**.



CHAT LIVE VIDEO STREAMING OF AUCTION

CHAT PHOTO OF ANIMAL ON AUCTION

BIDDING DETAILS ON LOT per(lot)

Name of Bidder		Bidding Amount
Jacobs Jacobs	X	R1 750
Vendor Management	X	R1 250
Jacobs Jacobs	X	R1 000
Vendor Management	X	R750
	SUBMIT	R1 750

Interval Value QUICK BID Value of Next Bid

R25	R250	R2 500	Edit Bid
R50	R500	R5 000	Re-Open
R100	R1 000	R10 000	Auction List
R200	R2 000	R25 000	Consolidate

BIDDING INCREMENT R250 **Image**

GOING ONCE **GOING TWICE** **CLOSE BID**

Confirm Sale **Decline Sale** **LAST SOLD** **LOT 002**

WEIGHT BASIS Per Lot **TOTAL WEIGHT:** 0

WEIGHT PRINCIPLE **ACTUAL**

08 Auction Day Activities

- When the screen returns to the Admin Bidding screen the lot that was just re-opened will be on the Bidding screen.
- Bidding as when the lot was closed will remain.
- The Administrator can now delete/edit bids until he reach the last confirmed bid.
- Bidding can continue as always.



Interval Value	QUICK BID	Value of Next Bid	
R25	R250	R2 500	Edit Bid
R50	R500	R5 000	Re-Open
R100	R1 000	R10 000	Auction List
R200	R2 000	R25 000	Consolidate
BIDDING INCREMENT		R250	Image
GOING ONCE	GOING TWICE	CLOSE BID	
Confirm Sale	Decline Sale	LAST SOLD	LOT 002

08 Auction Day Activities

- Consolidation of Lots, combining a number of lots to be sold as one new lot.
- Whenever the Administrator and Auctioneer decides to combine two not sold lots to perhaps have a confirmed re-sale, click on **Consolidate**.
- Only not sold lots can be Consolidated.



Consolidate Lots

Back

Consolidate

Lot Number	Livestock Type	Livestock Specie	Livestock Category
<input type="checkbox"/> Lot 001	Cattle	Cattle - Angus	Calf Junior
<input type="checkbox"/> Lot 002	Sheep	Sheep - Afrino	Ewe
<input type="checkbox"/> Lot 003	Poultry	Red Junglefowl	Broiler

Consolidate Lots

Back

Lots are consolidated successfully.

Consolidate

Lot Number	Livestock Type	Livestock Specie	Livestock Category
<input type="checkbox"/> Lot 001	Cattle	Cattle - Angus	Calf Junior
<input type="checkbox"/> Lot 002.1	Sheep, Poultry	Sheep - Afrino, Red Junglefowl	Ewe, Broiler

08 Auction Day Activities

- Select the lots that you want to Consolidate and click on Consolidate.
- Example: Selecting Lot002 and Lot003, the new lot number is Lot002.1
- This new lot will fall in Lot number sequence and appear in bidding in its numerical value.
- The original Lot002 and Lot003 will be displayed as not sold.
- Click on **Back** to return to auction.



WEIGHT BASIS	Per Unit	TOTAL WEIGHT:
WEIGHT PRINCIPLE	ACTUAL	0

CURRENT LOT INFORMATION	
Lot number:	Lot 002.1
Species:	Sheep - Afrino, Red Junglefowl
Seller name:	Livestock Auctions Pty Ltd
Quantities:	M 10 F 14 Σ 24

BIDDING DETAILS ON LOT		per(unit)
Name of Bidder		Bidding Amount
	X	
	X	
	X	
	X	
		R0
SUBMIT		

Interval Value	QUICK BID	Value of Next Bid
R25	R250	R2 500
R50	R500	R5 000
R100	R1 000	R10 000
R200	R2 000	R25 000

BIDDING INCREMENT	R25	Image
GOING ONCE	GOING TWICE	CLOSE BID
Confirm Sale	Decline Sale	LAST SOLD LOT 002

08 Auction Day Activities

- Consolidated lots will always default to:
 - Seller: Host Seller Name
 - Weight Basis: Per Unit
 - Max Bidding, Opening Bid, Interval Value: Ignored when previously inserted on any of the consolidated lots



WEIGHT BASIS	Per Unit	TOTAL WEIGHT:
WEIGHT PRINCIPLE	ACTUAL	0

CURRENT LOT INFORMATION							
Lot number:	Lot 002.1						
Species:	Sheep - Afrino, Red Junglefowl						
Seller name:	Livestock Auctions Pty Ltd						
Quantities:	<table border="1"> <tr> <td>M</td> <td>10</td> <td>F</td> <td>14</td> <td>Σ</td> <td>24</td> </tr> </table>	M	10	F	14	Σ	24
M	10	F	14	Σ	24		

BIDDING DETAILS ON LOT		per(unit)
Name of Bidder		Bidding Amount
<input type="text"/>	X	<input type="text"/>
<input type="text"/>	X	<input type="text"/>
<input type="text"/>	X	<input type="text"/>
<input type="text"/>	X	<input type="text"/>
<input type="text"/>	SUBMIT	<input type="text"/> R0

Interval Value	QUICK BID	Value of Next Bid
R25	R250	R2 500
R50	R500	R5 000
R100	R1 000	R10 000
R200	R2 000	R25 000

BIDDING INCREMENT	R25	Image
GOING ONCE	GOING TWICE	CLOSE BID
Confirm Sale	Decline Sale	LAST SOLD LOT 002

08 Auction Day Activities

- The consolidated lot can now be sold as any other lot.
- Changes can be made to Weight Basis and Interval Value.
- Bidding rules and process stays the same.



View Livestock Lots

Back

ID	Lot Number	Specie	Created On	Uploaded By	View
697	Lot 001	Cattle - Angus	2022-06-22 18:45:20	Jacobs Jacobs	
698	Lot 002	Sheep - Afrino	2022-06-22 20:04:54	Jacobs Jacobs	
702	Lot 002.1	Sheep - Afrino,Red Junglefowl	2022-06-23 20:15:33	Livestock Auctions Pty Ltd	
699	Lot 003	Red Junglefowl	2022-06-22 20:06:05	Jacobs Jacobs	

AUCTION NAME:	
Registration Opening Date:	2022-06-22 18:

Lot No	Species	Categories	M	F	Σ	City/Town	Highest Bid	Max Bid	Info
<input checked="" type="checkbox"/> Lot 001	Cattle - Angus	Calf Junior	2	2	4	Bloemhof	R 25.00	R 0	READ MORE
<input checked="" type="checkbox"/> Lot 002	Sheep - Afrino	Ewe	0	4	4	Babanango	R 1 750.00	R 0	READ MORE
<input checked="" type="checkbox"/> Lot 002.1	Sheep - Afrino, Red Junglefowl	Ewe, Broiler	10	14	24	Vaalwater	R 0	R 0	READ MORE
Lot 002.1-1	Sheep - Afrino	Ewe	0	4	4	Vaalwater			READ MORE
Lot 002.1-2	Red Junglefowl	Broiler	10	10	20	Vaalwater			READ MORE
<input checked="" type="checkbox"/> Lot 003	Red Junglefowl	Broiler	10	10	20	Broederstroom	R 0	R 5 000	READ MORE

08 Auction Day Activities

- The display when opening Auction List.
- User display when creating a consolidated lot.



Bidding interface showing various bid amounts and options:

- R25, R250, R2 500, Edit Bid
- R50, R500, R5 000, Re-Open
- R100, R1 000, R10 000, Auction List
- R200, R2 000, R25 000, Consolidate

BIDDING INCREMENT: R25

GOING ONCE, GOING TWICE, LAST S

Confirm Sale, Decline Sale

Image dropdown menu:

- Select Image
- Video
- Stream

Lot S.T.C, Lot Not Sold, Lot Re-Open

Per Unit, Per Lot, Per KG

LIVE VIDEO STREAMING OF AUCTION

The video stream shows two sheep in a lush green field. One is a larger adult sheep and the other is a smaller lamb. They are both looking towards the camera.

08 Auction Day Activities

- The Administrator can decide what should be displayed on the TV Screen and the Vendor Management.
- Can choose between;
 - Image Images loaded on lot loading (default with the start of each lot)
 - Video GIF – short video that is loaded on user side
 - Stream Live Streaming of the Auction



My Profile Home About Us Auction and Sales Information Services Contact Us News

Home | Live Webcast Auctions | **Auction Details**

Live Webcast Auction Details

[Auction Information](#)
[Live Auction](#)
[View Catalogue](#)
[Auctioneer](#)

[Print Catalogue](#)
[Auction Map](#)
[Terms & Conditions](#)
[Register for Auction](#)

AUCTION NAME:	VENDOR MANAGEMENT					2022-06-23 21:00:45			
Registration Opening Date:	2022-06-22 18:44:09			Registration Closing Date:		2022-06-26 18:44:12			
Lot No	Species	Categories	M	F	Σ	City/Town	Highest Bid	Max Bid	Info
Lot 001	Cattle - Angus	Calf Junior	2	2	4	Bloemhof	R 25.00	R 0	READ MORE
Lot 002	Sheep - Afrino	Ewe	0	4	4	Babanango	R 1 750.00	R 0	READ MORE
Lot 002.1	Sheep - Afrino,	Ewe, Broiler	10	14	24	Vaalwater	R 0	R 0	

08 Auction Day Activities

- The Auctioneer will login with his username and password and route to the Auction Summary page of the auction.
- Click on the Auctioneer Screen to open the relevant screen.



The screenshot displays the Livestock Auctions software interface. At the top left is the 'Livestock AUCTIONS' logo. The main header features a scenic image of a farm with a windmill and a tree. Below this, the interface is divided into several sections:

- CURRENT LOT INFORMATION:** A form with fields for LOT NUMBER, SPECIES, SELLER NAME, and QUANTITIES. The QUANTITIES field includes sub-fields for M, F, and Σ.
- PHOTO OF ANIMAL ON AUCTION:** A central image of a Kudu antelope standing in a natural habitat.
- LIVE OR ONLINE: CURRENT HIGHEST BID:** A large display showing 'R123.40 per Unit' in a dark purple box. Below this, it specifies 'Live Auction Only' and 'Online Auction Only', both showing 'CURRENT HIGHEST BID' as 'R123.40 per Unit'.
- LIVE OR ONLINE: CURRENT HIGHEST BID (Bidding Form):** A form with fields for BIDDING (set to 'NON ANONYMOUS'), NAME, USER NAME, and BID NUMBER.

An 'Exit Auction' button is located at the bottom right of the interface.

08 Auction Day Activities

- The Auctioneer has his own screen with only certain information on it
 - Lot number
 - Species
 - Seller
 - Quantities
 - Bidding Increment
 - Current Highest Bid
 - Online Highest Bid
 - Live Highest Bid
 - Anonymous bidding or not
 - Bidders name and bidder number



The screenshot displays the Livestock Auctions interface. At the top left is the 'Livestock AUCTIONS' logo. The main header features a scenic image of a farm at sunset with a windmill and trees. Below this, the interface is divided into several sections:

- CURRENT LOT INFORMATION:** A form with fields for LOT NUMBER, SPECIES, SELLER NAME, and QUANTITIES. The QUANTITIES field includes sub-fields for M, F, and Σ.
- PHOTO OF ANIMAL ON AUCTION:** A central image of a Kudu antelope standing in a natural setting.
- LIVE OR ONLINE: CURRENT HIGHEST BID:** A large display showing 'R123.40 per Unit'. Below this, it specifies 'Live Auction Only' and 'Online Auction Only', both showing a 'CURRENT HIGHEST BID' of 'R123.40 per Unit'.
- BIDDING FORM:** A section titled 'LIVE OR ONLINE: CURRENT HIGHEST BID' containing fields for BIDDING, NAME, USER NAME, and BID NUMBER. A 'NON ANONYMOUS' checkbox is also present.
- Exit Auction:** A button located at the bottom right of the interface.

08 Auction Day Activities

- As the Administrator and the Auctioneer works together to sell the lots the Auctioneer can see what is happening online.
- When the Auctioneer is ready to sell the lot, the Administrator will indicate Going Once, Going Twice, Bid Close to indicate to the online bidders that the lot is ready to be sold.



Livestock AUCTIONS

CURRENT LOT INFORMATION

LOT NUMBER:	
SPECIES:	
SELLER NAME:	
QUANTITIES:	M <input type="checkbox"/> F <input type="checkbox"/> Σ <input type="checkbox"/>

PHOTO OF ANIMAL ON AUCTION

LIVE OR ONLINE: CURRENT HIGHEST BID

RAND PER KILOGRAM
R123.40 **R123.40** per Unit

Live Auction Only: **CURRENT HIGHEST BID** R123.40 per Unit
Online Auction Only: **CURRENT HIGHEST BID** R123.40 per Unit

LIVE OR ONLINE: CURRENT HIGHEST BID

BIDDING:	NON ANONYMOUS
NAME:	
USER NAME:	
BID NUMBER:	

Exit Auction

08 Auction Day Activities

- Auctioneer screen on Going Once, Going Twice, Bid Close.
- The action is displayed over the photo. Not only on the Auctioneer screen but on all online bidding screens and the TV Screens.



Livestock AUCTIONS

CURRENT LOT INFORMATION

LOT NUMBER:	
SPECIES:	
SELLER NAME:	
QUANTITIES:	M <input type="checkbox"/> F <input type="checkbox"/> Σ <input type="checkbox"/>

PHOTO OF ANIMAL ON AUCTION



LIVE OR ONLINE: CURRENT HIGHEST BID

RAND PER KILOGRAM
R123.40 per Unit

Live Auction Only: **R123.40** per Unit
Online Auction Only: **R123.40** per Unit

LIVE OR ONLINE: CURRENT HIGHEST BID

BIDDING:	ANONYMOUS
NAME:	
USER NAME:	
BID NUMBER:	

Exit Auction

08 Auction Day Activities

- Anonymous is indicated in Maroon, meaning that the Auctioneer can only use the bidder number.
- Non anonymous is indicated in Blue, meaning that the Auctioneer may use the name of the bidder.



BUYERS INFORMATION [REFRESH](#)

Buyer Name	Status	Bid No	Value Allocated	Check All
Adrien Viljoen	Active <input type="button" value="v"/>	<input type="text"/>	R 0 <input type="text"/>	<input type="checkbox"/>
Jacobs Jacobs	Active <input type="button" value="v"/>	111 <input type="text"/>	R 1 000 000 <input type="text"/>	<input type="checkbox"/>

Print Report

08 Auction Day Activities

- Vendor Management is run separately from the Administrator in charge of the auction.
- Buyers Information can be updated and refreshed as the auction proceed.
- Same functionality as the Buyers Information screen on the Admin menu is used here.
- You can also add a floor bidder to the Buyers Information to ensure a more accurate Vendor Roll.



Livestock Auctions - Google Chrome

Not secure | livestockauctions.co.za/buscreens/lwa/AdminScreen/a...

REGISTER NEW BUYERS

Buyer Name New Buyer ▾

Buyer Name

Buyer No

Value Allocated

Submit

| [Home](#) | [Contact Us](#) | [Sitemap](#) | [Terms and Conditions](#) | [Privacy Policy](#) |

08 Auction Day Activities

- By select **Add Buyer** the popup window appear.
- When a floor bidder is an existing website user, use the dropdown tab to select the user and assign his Buyer Number and Value.
- When it is a first time buyer, only insert the Buyer Name, Buyer Number and Value.



VENDOR ROLL [REFRESH](#) | [DOWNLOAD](#)

Lot No	Bidder Name	Bidder No	Last Bid Amount	Q/KG	Principle	Total for Lot	Sold
Lot 003	Livestock Auctions Pty Ltd	0	R 0	1	Per lot	R 0	Not Sold
Lot 002	Livestock Auctions Pty Ltd	0	R 0	1	Per lot	R 0	Not Sold
Lot 001	Adrien Viljoen	0	R 25	4	Per unit	R 100	Not Sold

08 Auction Day Activities

- The Vendor Roll is a replacement of the hand written Vendor Roll that is mostly used at auctions.
- The Bidder No can be changed and the Bidder Name will change accordingly. The Bidder No is used from the Buyers Information and therefor it is important that all floor bidders are loaded through the Add Buyer function.
- Last bid amount and the Q/KG can be changed.



VENDOR ROLL [REFRESH](#) | [DOWNLOAD](#)

Lot No	Bidder Name	Bidder No	Last Bid Amount	Q/KG	Principle	Total for Lot	Sold
Lot 003	Livestock Auctions Pty Ltd	0	R 0	1	Per lot	R 0	Not Sold
Lot 002.1	Adrien Viljoen	0	R 1 000	24	Per unit	R 24 000	Sold
Lot 002	Livestock Auctions Pty Ltd	0	R 0	1	Per lot	R 0	Not Sold
Lot 001	Adrien Viljoen	0	R 25	4	Per unit	R 100	Not Sold

08 Auction Day Activities

- The last column will automatically pull through from the Administrators' selecting of Confirmed Sale (Sold) and Decline Sale (Not Sold).
- Sometimes the Auctioneer will indicate that the highest bidder of a Not Sold lot has first option on that lot, in this instance the status can be changed to T.B.C. (to be confirmed).
- When a lot is consolidated then the status of the two consolidated lots can be changed accordingly.



CURRENT BIDDING					
Current Lot Bidding	Bidder No	Bidder Name	Q/ KG	Interval	Total
Lot 002.1	0	Adrien Viljoen	24	1000	R 24 000
Sheep - Afrino, Red Junglefowl	0	Adrien Viljoen	24	750	R 18 000
Ewe, Broiler	0	Adrien Viljoen	24	500	R 12 000
Per Unit	0	Adrien Viljoen	24	250	R 6 000

08 Auction Day Activities

- Current bidding is only for information purposes.
- It is not necessary for the user of the Vendor Management to be present in the auction area, by including the current lot bidding they have a solid knowledge of what is going on.

Lot S.T.C	Lot Not Sold	Lot Re-Open	Lot Passed	Bid Quickly	Use Intervals
Per Unit	Per Lot	Per KG	Floor Bid	Last Chance	Consolidated

LIVE VIDEO STREAMING OF AUCTION

COMMUNICATION

```
Adrien Viljoen:Lot Not Sold
Adrien Viljoen:Lot Re-Open
Adrien Viljoen>Last Chance
Adrien Viljoen:Floor Bid
Adrien Viljoen:Bid Quickly
Adrien Viljoen:Per KG
Adrien Viljoen:Auctioneer changing
```

Send

08 Auction Day Activities

- The Vendor Management user is responsible for the communication in the auction.
- Administrator has a chat box as well, but likely won't have time to attend to any questions from users.
- There are 12 quick communication buttons. By clicking on them the message instantly appears for all users. The text insert field is available for longer messages or responses.
- This is an open communication, every user can see any other users communication.



END

For assistance, please contact us on 082 416 8888